



## **Outbreak Management Plan**

**Reviewed 18 September 2021**

### **Universal Measures**

- Staff/pupils with symptoms remain away from school and have a PCR test
- Staff carry out an LFT three times a week (one extra from the DfE requirements) on Sunday, Tuesday and Thursday evenings
- Good ventilation in teaching spaces – windows and external doors kept open.
- Good hygiene procedures including cleaning throughout the day by the estates team
- Monitor cases including positive results in households and year groups
- Advise parents on attendance in line with Government guidance
- Inform parents when a case occurs within their year group so that they can be vigilant
- Public Health messages shared with parents to encourage testing

### **Stepping Up Measures**

***These measures will be reviewed regularly and are subject to immediate change.***

Trigger - When there are multiple cases within a year group (10% of children, or more than 5 members of staff or pupils infected after having been in close contact in the same 10 day period)

- Consult with Public Health England, Surrey Public Health and Local Authority

### **Stage 1**

Stepping up measure **may** include:

- Move to virtual assemblies
- Ceasing of large indoor gatherings
- Staff to social distance including not eating together in the dining room and only holding meetings when necessary and in large well-ventilated places
- Parents and visitors asked to wear a mask on the premises
- Staff in Little School and in EYFS to wear a mask when receiving or dismissing children, unless outside

- Parents to be asked to carry out an LFT on their child on a Sunday evening and Wednesday evening to help identify any asymptomatic cases before returning to school after the weekend

## **Stage 2**

If the number of cases in a year group exceeds 10% stepping up measures **may** include:

- Isolating a year group at school to include separate area of the playground, packed lunches and remaining in their own classroom. Teachers will teach their lessons in the designated classroom to the whole class
- All pupils in the year group will be asked to take a PCR test rather than just an LFT
- Curriculum will proceed as normal but may be without the usual teacher – this will certainly be the case if there is significant staff absence due to positive cases
- Provide after school care for those children who require it as they will not be able to attend clubs which have mixed year groups

## **Stage 3**

If the number of children becoming infected is continuing to rise the stepping up measures **may** include:

- Year groups will be sent home and online lessons will resume. The amount of online provision will be dependent on the number of staff available to teach
- Year group bubbles will be introduced for those year groups still at school
- Staff will wear masks in communal areas

If an isolating child is well enough, Maths, English and Take Away Homework will be provided for them. If there is enough staff availability, some live sessions will be provided for those children at home. This cannot be guaranteed in case of significant staff illness.