



Greenfield School Snow Plan

Including Pre-Prep

Aim

This plan covers the contingencies made for a heavy snow fall that may result either in ‘**Closure**’ or restricted school opening – called a ‘**Snow Day**’. A closure or snow day decision could be made at any time to prevent:

- The stranding of pupils and staff at school
- The unnecessary risks taken travelling to and from school
- Accidents in the school

Policy

In the event of heavy snowfall or treacherous driving conditions, we cannot guarantee that enough staff will be able to attend school, and a decision to close or restrict school opening may have to be made. When the school is closed the school cannot look after the children. However, those already delivered to school prior to a decision to close will of course be looked after until they can be collected. The Head must be able to guarantee the attendance of sufficient members of staff in order for the school to open safely.

Decision

If the weather conditions are severe enough to force a ‘Closure’ or ‘Snow Day’, this decision will be communicated to parents by email, posted on the school website and on social media. The decision to close/reopen Greenfield will be made by the Head.

A decision on whether to close or have a Snow Day will be made by 7.00am at the latest and preferably the night before, if conditions are predictable enough. The Head will give parents as much notice as possible to allow arrangements to be made. Please therefore check for school communications before leaving to come to school.

Please do not assume that it is a Snow Day and wait for notification from the school.

SNOW DAY

- On Snow Days there will be **no** Breakfast Club, After School Care or Clubs
- Children can arrive on a Snow Day between 8.30am and 10.00am
- Parents should contact the school, by email or telephone, if they do not wish their child to attend on a Snow Day
- School will close at 3.40pm. Please make arrangements to ensure your child is picked up promptly to allow staff to leave on time. We may have to contact you to arrange pick up if your child is not collected by 3.40pm. If parents so wish, children may be collected earlier than 3.40pm

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- Children should wear warm and appropriate clothing and sensible footwear – uniform is not required
- Any parent/staff appointments will be cancelled
- On Snow Days children may not be taught by their usual teacher or in their usual classes as we may not have our full quota of staff. However, we will ensure that they have an educationally valid day

Reviewed: September 2021

Next review: September 2022



Chair

Signed

Chair of the Board of Governors